



Niagara County Community Services Board Agenda

Meeting Date & Time: Monday, March 23, 2026 at 6:00 pm

1. Community Services Board (CSB) Meeting Call to Order
2. Meeting Minutes
 - A. *Approval of February 23, 2026 CSB Meeting Minutes
3. Membership:
 - A. Membership Review
New Applications
 -
 - B. Sub-committee Review
Subcommittee Applications
 - G. Joshua Anderson (Alcoholism and Substance Abuse Subcommittee)
 - Kevin Burgess (Mental Health Subcommittee)
 - Jenna Genova (Mental Health Subcommittee)
4. Director's Report:
 - **Correspondence – Review by Director:**
 1. Letters, Memorandums & E-mails:
 - Correspondence listed on separate page, attached
 - ***Certificate of Need (CON) / Prior Approval Reviews (PAR)**
 - ***CON** – No new business
 - * **EzPar** –
 - **Community Missions Inc. Canal View Community Residence** – Capital Project
 - **Horizon Health Services**
 - Establish a School-Based Satellite Clinic at North Tonawanda Intermediate School
 - Establish a School-Based Satellite Clinic at North Tonawanda Drake Elementary School
 - Establish a School-Based Satellite Clinic at Spruce Elementary School
 - Establish a School-Based Satellite Clinic at Starpoint School District Family Support Center
 - **Niagara County Department of Mental Health & Substance Abuse Services – Niagara County Counseling & Wellness Services**
 - Establish a School-Based Satellite Clinic at Emmet Belknap Intermediate School

Informational –

- **Administrative Action # 11886** – Horizon Health Services School-Based Satellite Closure at Gaskill Prep School in the Niagara Falls School District
- **Administrative Action # 11879** – Niagara County Department of Mental Health's – Niagara County Counseling & Wellness Services Lockport High School-Based Satellite Clinic change in operating hours
- **Administrative Action # 11880** - Niagara County Department of Mental Health's – Niagara County Counseling & Wellness Services Lockport and Niagara Falls Clinics change in operating hours

- **Administrative Action #11916** – Spectrum Human Services Assertive Community Treatment (ACT) Team Niagara County Office relocation

➤ **ANNUAL REPORT – COURT**

➤ **Corporate Compliance**

- New CSB Member Orientation Documents

➤ **Program/Systems Updates**

- Save The Michaels

➤ **President’s Report**

➤ **Executive Session – NCDMH 1st Quarter 2026 Compliance Program Report Out**

➤ **Adjournment**

Future CSB Meeting Date: April 20, 2026

***voting items**

Distributed Items at Meeting:

- A. Agenda
- B. *CSB Draft Meeting Minutes for February 23, 2026
- C. Current 2026 CSB Membership Roster

Niagara County Community Services Board
Correspondence Listing, Agenda Item 4-1 - Director’s Report
Meeting Date & Time: Monday, March 23, 2026 at 6:00 pm

A. Niagara County Community Services Board Meeting Notices:

1. Niagara County Community Services Board Monday, March 23, 2026 Meeting Notice - dated, February 13, 2026.
2. Notifications to two County Newspapers regarding March 23, 2026 Meeting scheduling Notice - dated, March 16, 2025.

B. Correspondence from Nick Kester, Senior Planner, Niagara County Dept. of Mental Health, to various subcommittee, board members agencies and coalitions, regarding advanced committee notice-Niagara County Community Services Board Joint Subcommittee, dated February 24, 2026.

C. Correspondence from Colleen Mance, Regional Coordinator, OASAS Western Regional Office, to Laura Kelemen, Director of Niagara County Dept. of Mental Health, regarding Save the Michaels Recovery Center concerns, dated February 19, 2026.

D. Correspondence from Jeremy Rossello, Issuing Officer, Office of Mental Health, to Sheila Kee, Executive Director Special Initiatives, Niagara Falls Memorial Medical Center, regarding award letter, dated February 23, 2026.

- E. Correspondence from Nathaniel H. Beyer, Deputy director of Contracts and Procurement, OASAS, to Jessica Goff, Chief Executive Officer, Save the Michaels of the World, regarding Contract NO: OAS01-C006898-3670000, dated February 27, 2026.
- F. Correspondence from Laura Kelemen, Director of Niagara County Dept. of Mental Health, to Michael Hill, Chairman, Niagara County Legislature, regarding Subcommittee and Community Services New Board Member appointment, dated March 5, 2026.
- G. Correspondence from Tammy Scherer, Acting Director, Office of Mental Health, to Maureen Wendt, President and CEO, The Dale Association, regarding Administrative Action # 11588: Change hours of operation, dated March 5, 2026.
- H. Correspondence from Sarah Dayhoff, Grants Management Officer, Substance Abuse and Mental Health Services Administration, to Laura Kelemen, Director of Niagara County Dept. of Mental Health, regarding award letter, dated March 10, 2026.
- I. Correspondence from Myrla Gibbons Doxey, Deputy Director of Community Mental Health Services, Niagara County Dept. of Mental Health, to Christine Wittenberg, Horizon Health Services Director of Quality Improvement, regarding Prior Consult on Horizon Health Services' Plan to submit an EZPAR Application to Establish a School-Based Satellite Clinic at the Starpoint School District Family Support Center, dated March 13, 2026.
- J. Correspondence from Myrla Gibbons Doxey, Deputy Director of Community Mental Health Services, Niagara County Dept. of Mental Health, to Christine Wittenberg, Horizon Health Services Director of Quality Improvement, regarding Prior Consult on Horizon Health Services' Plan to submit an EZPAR Application to Establish a School-Based Satellite Clinic at the North Tonawanda City School District Intermediate School, dated March 13, 2026.
- K. Correspondence from Myrla Gibbons Doxey, Deputy Director of Community Mental Health Services, Niagara County Dept. of Mental Health, to Christine Wittenberg, Horizon Health Services Director of Quality Improvement, regarding Prior Consult on Horizon Health Services' Plan to submit an EZPAR Application to Establish a School-Based Satellite Clinic at the North Tonawanda City School District Drake Elementary School, dated March 13, 2026.
- L. Correspondence from Myrla Gibbons Doxey, Deputy Director of Community Mental Health Services, Niagara County Dept. of Mental Health, to Christine Wittenberg, Horizon Health Services Director of Quality Improvement, regarding Prior Consult on Horizon Health Services' Plan to submit an EZPAR Application to Establish a School-Based Satellite Clinic at the North Tonawanda City School District Spruce Elementary School, dated March 13, 2026.
- M. Correspondence from Kimberly Hubert-Bickel, Confidential Assistant to Director of Community Mental Health Services, Niagara County Dept. of Mental Health, to Alysa Tomasino, Legislators Office, regarding Community Services Board Membership applications, dated March 16, 2026.
- N. Correspondence from Kimberly Hubert-Bickel, Confidential Assistant to Director of Community Mental Health Services, Niagara County Dept. of Mental Health, to Community Services Board Members, Chairman, regarding Pending CSB Subcommittee applications, dated March 16, 2026.
- O. Correspondence from Kimberly Benschhoff, Upstate Regional Director, NYS OASAS, to Laura Kelemen, Director of Niagara County Dept. of Mental Health, Chairman, regarding Save the Michaels of the World, Inc-site visit report, dated March 20, 2026.

Newspaper Articles:

1. Union Sun & Journal, "Shifting Support", by Heidi Truschel, dated 3/11/26
2. Union Sun & Journal, "Save the Michaels suffers new financial blows", by Adam Smith-Perez, dated 3/12/26
3. Buffalo News, "Care coordination organizations deserve support", by Alicia Fellows, dated 3/16/26